



# Dee Communications

RADIO COMMUNICATIONS HIRE SALES & SERVICE

Head Office: Dee Communications Ltd  
Dutton Green  
Stanney Mill  
Chester CH2 4SA

Telephone: 0151 356 5955  
Fax: 0151 356 5944  
Email: [mail@deecommunications.co.uk](mailto:mail@deecommunications.co.uk)  
Web: [www.deecommunications.co.uk](http://www.deecommunications.co.uk)

## Dee Communications COVID-19 business continuity statement

In these uncertain times, everything can feel overwhelming. News is evolving fast about coronavirus (COVID-19) and many of us are in need of certainty and stability. It can be hard not knowing what the next hour will bring, for us or our loved ones.

Like most companies, our current priorities are to protect our employees, customers and our businesses, hopefully, enabling us all to ride out this storm. This page is to keep you updated with how we are adapting so we can support your business.

- Dee Communications continues to be fully operational
- Only the minimum staff required to remain operational are on site
- Staff who are able to are working from home via safe, secure connections to access operational information
- Operations and customer support are continuing to be co-ordinated through the normal channels
- Zoom is our preferred video conference platform (Other video conferencing platforms can be considered if preferred)

Our teams are working hard to deliver the service and support needed

- Technical support can be delivered by Zoom video calling (Other video conferencing platforms can be considered if preferred)
- All meetings can be facilitated by Zoom video calling (Other video conferencing platforms can be considered if preferred)
- Although our premises remain open, visits are by appointment only
- Social distancing is mandatory within our facilities
- All staff are instructed there is to be zero physical contact in the workplace
- The use of other peoples work phones, keyboards and equipment is forbidden

### **Enhanced Hygiene measures include:**

- Hands must be washed or sanitised upon entry to the building and also after using keypads, washrooms, and other common areas
- Communal kitchen facilities are wiped down with sanitiser/disinfectant before and after use
- Instructions to wash hands on a regular basis are being given
- All door handles, light switches and common areas are wiped down with sanitiser/disinfectant regularly
- Regularly used internal doors are left open and light switches are left on throughout the day, although movement throughout the building is restricted
- Personal workspace areas are to be respected, each person is responsible for regular sanitiser wipe down of equipment

### **External Deliveries or maintenance operatives**

- Use of an external courier service is our preferred method for deliveries and collections
- Where deliveries/collections are undertaken by Dee Communications staff, signatures of goods received will not be needed, instead a photo or other form of confirmation will be made
- When conducting any maintenance our engineers will take all necessary precautions using PPE where necessary and social distancing

**The world isn't going to stop - we're still here to help!**

Telephone: **0151 356 5955**

Freephone **0800 074 4792**

Email: [mail@deecommunications.co.uk](mailto:mail@deecommunications.co.uk) for general enquiries

[sales@deecommunications.co.uk](mailto:sales@deecommunications.co.uk) for Sales enquires

We are also contactable via our Website Contact Form:-

<https://www.deecommunications.co.uk/contact>